I/DD Program Bulletin

Kansas Department for Aging and Disability Services

Lunch and Learn Calls for **consumers, advocates** and other **stakeholders** are every other Wednesday at 12:00 p.m.

Email questions to:

kancare.ombudsman@kdads.ks.gov

The next edition of the I/DD Program Bulletin will be distributed on August 22nd

Lunch and Learn Calls for providers will be held every other week, on Monday's from 11:00 a.m. to 12:00 p.m.

Email questions to:

providerforum@kdads.ks.gov

Bulletin Update for August 1, 2014

- Web Application Speed Issue Update
- Updated Information on AuthentiCare Authorizations
- Public Forums Regarding Changes to Home and Community Based Services
- Updates for Lunch and Learn Calls
- Communication/Information for Crisis Requests and Program Access (Updated 8/1)
- I/DD and TBI Waiver Renewal Update
- TCM Authorization Requests
- Policy Updates for Client Obligations

Web Applications Speed Issue Update 8/1/14: KDADS Web Applications continue to experience intermittent performance issues; however, speed and performance has significantly improved over the past few weeks. KDADS IT staff is working closely with the State Office of Information and Technology Services (OITS) as well as an external contractor to continue to troubleshoot the system issues. The next steps have been identified to increase the system performance. OITS and contracted staff will be onsite to work with IT staff to increase performance. This may require system outages and IT staff will work to give staff notices when necessary. Thanks to all users for your continued patience.

Updated Information on AuthentiCare Authorizations: First Data partnered with KDADS-CSP, to remove the "state" duplicate authorizations. Those should now be removed. MCOs have been entering authorizations for consumers who had state authorizations only. Providers are to contact both KDADS and First Data if lingering state authorizations are found. First Data continues to partner with KDADS and MCOs to address any duplicate MCO authorizations remaining.

Public Forums Regarding Changes to Home and Community Based Services:
- Public Information Sessions regarding Federal changes to the **Autism Program, Department of Labor Rules and FE/PD Waiver Renewal/Program Updates**: Public notices regarding information sessions

on these topics are available on the KDADS website. Information and Fact Sheets about how the changes will impact Kansas and Medicaid waiver programs will be available online early next week. The HCBS proposed transition plan will be incorporated in the PD and FE waivers for renewal by September 30, 2014.

➕ Federal rules and necessary program changes for Home and Community Based Services are in the works for the following HCBS programs:

- Autism
- Fraud Elderly
- Intellectual/Developmental Disability

- Physically Disabled
- Traumatic Brain Injury
- Technology Assisted

These changes will impact:

- Who you can hire and how they will be paid
- Limitations on guardianships

- What and how services will be renewed
- How program eligibility will be assessed

Regional meetings are being held for persons served, families, advocates and providers so that you can be informed and your voice heard to help decide what changes will be made. Please plan to attend one of the meetings below. If you need help making arrangements, contact your Managed Care Organization care coordinator or case manager. All meetings, with the exception of those on Friday, August 22nd, will be held from 10:00 a.m. to 12:00 p.m. and from 1:30 p.m. to 3:30 p.m.

Date: **Monday, August 18th**
Location: El Dorado Chop House
           2529 W. Central Ave.
           El Dorado, Kansas

Date: **Tuesday, August 19th**
Location: Perkins Restaurant and Bakery
           2920 10th Street
           Great Bend, Kansas

Date: **Tuesday, August 19th**
Conf. Calls   10:00 a.m. – 11:30 am
              5:30 p.m. – 7:00 p.m.

Use the following information for both calls
           Call: 1-866-620-7326
           Conference code: 4283583031

Date: **Wednesday, August 20th**
Where: Salina Ambassador Hotel, Rm A
           1616 West Crawford
           Salina, Kansas

Date: **Thursday, August 21st**
Location: Ramada Convention Center,
           Downtown Topeka
           Jefferson Hall
           420 SE 6th St.
           Topeka, Kansas

Date: **Friday, August 22nd**
Time: 10:00 a.m. – 12:00 p.m.
Location: Hilton Garden Inn (McCarthy
           Gallery)
           520 Minnesota Avenue
           Kansas City, Kansas

Date: **Friday, August 22nd**
Time: 1:30 p.m. – 3:30 p.m.
Location: Paola Community Center
           905 E. Wea
           Paola, Kansas

To register and get materials for the conference calls, go to www.kdads.ks.gov

For information, questions, or concerns or to request an accommodation, please call, 1-785-368-3246.

Lunch and Learn Calls:

Registration for the calls is required (and must be completed by the day prior to the call). Registration can be completed online at: http://www.kdads.ks.gov/CSP/IDD/KanCare_Imp/IDD_Implementation_Calendar.html

- **Providers:** Calls are scheduled for every other Monday from 11:00 a.m. to 12:00 p.m. The next call will be on Monday, August 11th and then again on August 25th. Callers may continue to submit questions to **PROVIDERFORUM@kdads.ks.gov**. If you experience difficulty registering for the Lunch and Learn calls you may also register by sending your name in an email to providerforum@kdads.ks.gov.

  - **Call in Number: 1.866.620.7326**
  - **Conference Code: 4283583031**

- **Lunch and Learn Calls for Consumers and Other Stakeholders:** Calls will continue on every other Wednesday from 12:00 to 12:50 for consumers and family members.

  - **Call in Number: 1.866.620.7326**
  - **Conference Code: 4283583031**

  Dates for upcoming calls and topics that will be discussed:
  - August 13, 2014: Prep-discussion for the public forums scheduled for August 18th -22nd
  - August 27, 2014: Information regarding the renewal submissions for the FE and PD programs.

  There will be a time for Questions and Answers as well. If people want to send in questions ahead of time, they can email or call them to the Ombudsman's office at KanCare.Ombudsman@kdads.ks.gov or 855-643-8180.

  The link to the registration page is on the KDADS website at http://www.kdads.ks.gov/CSP/CSP_Index.html in the Current News/Topics box and looking for the HCBS Program Lunch and Learn Bi-Weekly Calls for Consumers link. This takes you directly to the list of calls.

- **Bi-Weekly Calls with Targeted Case Managers:** Effective immediately, the Bi-Weekly call for Targeted Case Managers will change to Monthly calls on the third Tuesday of each month. The next call will be held on August 19th from 3:00 to 4:00. Questions can be e-mailed to HCBS-KS@kdads.ks.gov

  - **Call in Number: 1.866.620.7326**
  - **Conference Code: 2850442124**

- **Calls with CDDOs**: Calls with CDDO Directors are held every other Thursday from 11:00 am to 12:00 pm. The next call with Directors has been scheduled for Thursday, August 14th.

  - **Call in Number: 1.866.620.7326**
  - **Conference Code: 4283583031**

Communication/Information:

Notifications and communication for all HCBS programs should be uploaded in KAMIS and submitted to hcbs-ks@kdads.ks.gov with the appropriate subject line:

- Crisis Request: **"IDD Crisis Access Request"**
- Exception Request: **"IDD Exception Request"**
- EF Request: **"IDD EF Request"**
- Notifications: **"IDD Notification"**
- ICF-IID Gatekeeping: **"ICF Gatekeeping"**
  - *Add suffix*
    - Deceased = **"IDD Notification – Deceased"**
    - Termination = **"IDD Notification – Termination"**
    - Renewal/New = **"IDD EF Request – Renewal/New"**
  - *Add prefix*
    - Expedited = **"Expedited – IDD Crisis/Exception Request"**
    - Add'l Info = **"Add'l Info – IDD Crisis/Exception/EF Request"**
    - Admin Review = "**Admin Review – IDD Crisis/Exception/EF Request"**

- Sandra will intake all requests and prioritizes reviews based on the date of submission. If additional information is necessary, Sandra will contact submitting organization for additional information or schedule a crisis review conference with the submitting organization within 5 business days of receipt of the request. KDADS review team will review the request and make a determination within 10 business days of the date that all necessary information was received.

- At a minimum, the following documents should be included with all Crisis/Exception requests;

  - The I/DD Notification Form
  - The Person Centered Support Plan
  - The Behavior Management Plan (if applicable)
  - DCF Information (if indicated)
  - Any documentation submitted to the CDDO, which was used as a part of its decision to recommend approval to KDADS
  - A statement listing the community resources that have been exhausted prior to submission of the crisis to KDADS
  - MCO recommendation or communication regarding Medicaid-funded supports and services (if applicable)

- For the IDD program, a notice of action approving or denying the request will be sent to the consumer and guardian (if applicable) with a copy to the submitting organization and a copy to the consumer's managed care health plan when applicable. Access to service will not be approved retroactively, if the request is emergent, the submitting organization will need to request an expedited review via conferencing to Sandra Andrews. KDADS will send the 3160 to DCF to provide access to services.

- For any questions or issues related to Crisis and Exception requests, please contact Kimberly Pierson at Kimberly.Pierson@kdads.ks.gov.

- **IDD and TBI Waiver Renewal Update:** The Centers for Medicare and Medicaid Services (CMS) and the State of Kansas agreed that the best way for the state to move forward on achieving compliance with

CMS's new HCBS settings rule is for the state to request a 90-day extension of its TBI and IDD waivers, until September 30, 2014. The transition plan will then be incorporated in the IDD and TBI waivers for renewal prior to September 30, 2014.

- **TCM Authorization Requests:** For TCM Prior Authorizations, TCMs should make the request on the TCM prior authorization application as before. The MCOs will review these and the MCO determination will be noted on the TCM PA application. The MCO will be requesting log notes to review prior to authorizations.

- **Policy Updates for Client Obligations:** KDADS is currently working with KDHE on final draft language to policy regarding assignment of client obligations. The policy will read:

  Effective with eligibility dates November 1, 2014, when assigning client obligations, the following services are generally excluded:

Codes	Service	HCBS Program
H2015	Autism Specialist	Autism Waiver
T2040 U2	FMS – Admin	FE, I/DD, TBI, MFP, TA, PD
S5170	Meals Providers	PD, MFP, TBI
T1002	Interim Med Services	TA
S5160	PER- install, Home	FE, PD, MFP, TBI
S0315	Telehealth - install	FE, MFP
S5161	PER	FE, I/DD, PD, MFP, TBI
S5190	Wellness Monitoring	I/DD, PD, MFP
S5185	Medication Reminder	TBI
T1505 UB	Med Reminder Dispenser	TBI
T1505	Med Reminder Install	TBI
T1017	Targeted Case Management	I/DD

Code S5165 for Home Modification Services for PD, MFP, TA, and TBI was removed from the excluded services list, and T1017 for Targeted Case Management for IDD has been added to the excluded services list. Codes on the exclusion list will generally be excluded from client obligation; however, if they are the only service on an individual's Integrated Service Plan, then client obligation can be applied to these services. If client obligation exceeds the cost of care, then the individual will no longer be eligible for services.

The following steps should be followed to notify consumers and providers of the assigned obligations:

A. The MCO shall notify the consumer and/or representative in writing of which service and service provider will be assigned the client obligation, including the amount of the assignment within 5 business days of State system notification.

B. The MCO shall notify the service provider or providers in writing within 5 business days of the State system notification, the amount of client obligation that will be assigned towards the service or services. It is the responsibility of the service providers to collect the client obligation directly from the consumer.

C. If an adjustment to the amount of client obligation is necessary, the MCO must notify the consumer and service provider or providers within 5 business days of State system notification, the adjustment notice that includes; adjusted amount, effective date, effected service or services.

Note: Further information will be provided as we get closer to the final policy implementation date.